

Green County Ad Hoc Radio Committee

Meeting Minutes for July 10th, 2019

Members Present:

Chief Dan Smits	Dana Weber-Recording Secretary
Dan Nufer-EMS	Sheriff Jeffrey Skatrud
Bud Strunz-Highway	Chief Deputy Thomas Moczynski
Chief Fred Kelley-MNDP	Lt. Curt Quinn
Chief Chris Hughes-BHPD	Ryan Ellingson
Chris Narveson-Highway	Tanna McKeon-EMG Director
James Moldenhauer-Lead Dispatcher	

Scott Johnson-Baycom Representative

TrueNorth/Elert and Associates Representative: Mike Day-via phone

- 1) **Call Meeting to Order:** Meeting called to order at 1:05 p.m.
- 2) **Review Minutes from previous meeting:** Chief Deputy Thomas Moczynski asked if anyone had any questions on the previous meetings minutes and the committee agreed that they were approved.
- 3) **Update on Radio project scoring system and timeline;** Sheriff Jeffrey Skatrud advised that he attended the county board meeting last night to give an overview of the radio project. Sheriff Skatrud indicated that due to the county bonding process he wanted to update the board on the funding and timeline for the radio project. Sheriff Skatrud updated the county board that after the Law Enforcement Committee and Radio ad hoc committees meet and make a decision the information will then come to county board for a motion, hopefully in August. Sheriff Skatrud advised that the finance chair explained to the county board the bonding process and how the monies are allocated for capital projects.

Chief Moczynski advised that the scoring evaluation team met five times and Consultant Mike Day from TrueNorth went over the proposed evaluation report in detail. The committee discussed the evaluation process in specifics and how the scoring process was done. The scoring committee told the ad hoc committee that they believe that they have picked the best vendor for the county. Consultant Mike Day went over the pricing evaluation in detail and indicated that this pricing is just a proposal and may change as the county begins the process of contract negotiations with the vendor.

- 4) **Review and Brief on Proposals submitted;** Mike Day stated that both vendors submitted plans that the county was basically looking for with no huge exception and all of the requirements were met.

Chief Dan Smits made a motion to make a recommendation that the Radio ad hoc Committee is in agreement on the needs of the system proposed and accepts radio vendor Baycom's proposal to be approved and forwarded to the Law Enforcement/Public Safety committee for approval, at their meeting on July 11th, to begin the process of contract negotiations with the vendor in moving forward with the radio project; 2nd by Chris Narveson. Motion Carried.

- 5) **Questions/Concerns:** The highway department indicated that they would like to have a maintenance contract for their agency.
- 6) **Set next meeting date (if any);** none at this time.
- 7) **Adjournment;** Chief Fred Kelley made a motion at 1:47 p.m. to adjourn; 2nd by Ryan Ellingson. Motion Carried.